

# **Arizona State Board of Acupuncture Examiners**

## **REGULAR MEETING**

**July 28, 2004**

### **Board Members Present:**

Deborah Malone, L.Ac. Chairman  
Martha Grout, M.D., Secretary  
Don Nichols, Public Member  
Joan Heskett, Public Member  
Syretta McNeal, Public Member  
Cesar Quintana, Professional Member

### **Board Members Absent:**

Dana Price, L. Ac. Professional Member  
Yong Deng, L.Ac. Professional Member

### **Attorney General Representative:**

Dawn Lee, Assistant Attorney General

### **Administrative Staff:**

Allen Imig, Executive Director

## **I. Call To Order**

Chairman, Deborah Malone called the meeting to order at 1:05 p.m.

## **II. Board Meeting Minutes – Review, Discussion and Action**

Dr. Grout made a motion to approve all the meeting minutes and seconded by Chairman Malone. The motion included the June 23, 2004 regular meeting minutes; June 23, 2004 executive session minutes; May 26, 2004 regular meeting minutes; May 26, 2004 executive session minutes and the April 23, 2003 regular meeting minutes. The motion passed unanimously, 5 – 0. Ms. McNeal was not present at the time for the vote.

## **III. Complaints/Investigations – Review, Discussion and Action**

### **A. Previous Matters – Status update on Nam Kim, UP 2002-04**

Executive Director Imig updated the Board that Parker Police Department was investigating the case, but it is not complete as of yet. It may take a week or two to complete, according to the Parker Police Detective. No Board action was taken.

**IV. Consideration of Candidates for Licensure and Certification – Review, Discussion and Action**

Mr. Nichols made a motion to approve all the applicants for acupuncture licensure that included: Richard Oliver, Karen White, Jeremy Werner and Simon Shim. Dr. Grout seconded the motion. The motion passed unanimously, 5 – 0.

Dr. Grout made a motion to approve applicant Sandy Todd for auricular certification. Mr. Nichols seconded the motion. The motion passed unanimously, 5 - 0

**V. Candidates for Licensure Previously Before the Board – Review, Discussion and Action**

Additional documentation was received from Ruseto College on Jerry Campbell's application. There was discussion about the breakdown of clinic and other hours and the whether Ruseto was accredited by ACAOM or was in the process. Executive Director Imig advised the Board, according to a conversation with the school's director, Mr. Huang, the school was not ACAOM accredited nor was in the process of getting accredited. Chairman Malone discussed that the Board would have to evaluate the Ruseto College program to see if it complies with R4-8-304.

Consideration of Mr. Campbell's licensure was tabled until the next meeting when the Board can review the Ruseto College program for approval.

**VI. Professional Business – Review, Discussion and Action**

1. Chairman Malone made a motion to approve exemption from continuing education as requested by Mr. Zhu. Motion seconded by Dr. Grout. The Board discussed Mr. Zhu's request to exempt his continuing education annual requirement because he was in Germany with his spouse who is in the military. Dr. Grout amended the motion to have the Executive Director send Mr. Zhu a letter suggesting he do continuing education in Germany or where ever he is and that it is not a legal requirement. Chairman Malone accepted the amendment. The motion passed as amended 5 – 1.
2. The Board discussed implementing an initial ornamental license. Chairman Malone made a motion to approve the 8 1/2 by 11 ornamental license and issue to all new licensees and to current licensees as they renew. Motion seconded by Dr. Grout. The motion passed unanimously 6 – 0.
3. The Board discussed the two-part license renewal receipt. Chairman Malone made a motion to approve and implement the two-part license renewal. Seconded by Dr. Grout. The motion passed unanimously 6 - 0.

4. The Board discussed what domain name would be used by the Board for their new website. Dr. Grout made a motion to adopt the domain name, "azacuboard" and have the Executive Director check to see if it is possible to get another domain name, "azboardofacupuncture", and redirect it to the main name. Motion seconded by Mr. Nichols. The motion passed 6 – 0.
5. Executive Director Imig discussed with the Board that the continuing education documents sent in with the renewals are taking up a lot of file space and accumulative over the years. The rule allows for the licensee to keep documentation for 2 years and the Board can audit these records for compliance and would like to see that happen. Since this is administrative, the Board directed staff to implement random audits of continuing education compliance.

## **VII. Executive Director Report**

Revenue projections for fiscal year 2004 were surpassed by over seven percent. Also there is a carry forward of about \$24,000 from fiscal 2004 to 2005. This is partially due to under fill of the Executive Director position. The Board was advised the budget for 2006 – 2007 is in the process of being prepared.

The deadline for advising the Governor's office of proposed legislation is August 18, 2004. Chairman Malone suggested the legislative committee meet.

The letter sent to the Governor's office by a complainant is being responded too and the response, approve minutes and letter of concern will be carbon copied to the Governor's office, Attorney General and the Ombudsman's office.

## **VIII. Future Agenda Items**

Update on the status of the Boards continuity plan.

## **IX. Future Meeting Dates**

The next meeting date is August 25, 2004. At that meeting or the next, discuss holiday schedules.

## **X. Call to the Public**

Yang Chen addressed the Board and talked about the Associations new website, azsoma.com. He also talked about who could take out acupuncture needles. Mr. Chen wanted renewals to go out four months ahead of expiration. Mr. Chen talked about the upcoming conference in October.

**XI. Adjournment**

Dr. Grout moved to adjourn the meeting at 2:20 p.m. Ms. McNeal seconded the motion that passed unanimously. The **next meeting** of the Board will convene at the Occupational Licensing Building, 1400 W. Washington, Basement Conference Room B-1, Phoenix, Arizona, 1:00 PM, on **August 25, 2004**

Respectfully Submitted,

Allen Imig  
Executive Director